

B.L. POER, D.D.S.

OFFICE POLICIES AND PROCEDURES

1. In an effort to respect our patients' time, you may be asked to reschedule if you are more than 15 minutes late for your scheduled appointment.
2. We reserve the right to charge \$50 for appointments cancelled or broken without a 24 hour advance notice.
3. Please do not leave children unattended in the waiting area.
4. Due to liability concerns, if your child is being treated, we request that you remain in the dental office.
5. We understand that our patients have very busy schedules; however, we respectfully request that cell phones be turned off while you are in the treatment area.

Thank you in advance for your cooperation with our office policies and procedures.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_